

EACH FOR ALL

ALL FOR EACH



வருமான வரித் துறை கூட்டுறவு சங்கம்
THE INCOME TAX DEPT. CO-OPERATIVE SOCIETY LTD.
(A Multi State Co-operative Society) (Regd. No. MSCS / CR-11/90)

M. VEERABHAGU
President

A. GOMATHINAYAGAM
Vice-President

S. ASHOKKUMAR
Chief-Executive

12th May, 2021.

C I R C U L A R

In the **online** meeting of board of directors held on 12th May, 2021, it has been resolved -

1. To receive soft copy of loan applications / request letters from members through society's official mail id viz., **help@itcops.org** or **info@itcops.org** (only during the period of lockdown in view of covid-19 pandemic) and to disburse the loans. [A copy of the application / letter is to be sent to the DDO concerned and hardcopy of duly filled in loan applications with signature of the DDO should be submitted by the members as early as possible, after the lockdown];
2. To receive scanned copy of FD certificates by mail at **help@itcops.org** or **info@itcops.org** (only during the period of lockdown in view of covid-19 pandemic) and to process the same. However, original certificates should be submitted by the members as early as possible, after the lockdown.

M. VEERABHAGU
President

Note:

1. Loans will be issued on 'First come, First served' basis;
2. Loans will be issued subject to availability of funds;
3. 20% of take home pay is necessary for issuance of loans;
4. This arrangement is only temporary; (only during the period of lockdown)
5. All other existing conditions as per bye-laws of the society must be fulfilled.
6. Only mails received from email id of the members concerned will be considered;

Terms & Conditions:

Members requesting for loans, may send mails to help@itcops.org or info@itcops.org, after clearly mentioning their name, member number, mobile number, residential address, office in which working, their DDO office, nature of loan (**OL/HEL/STL/FL/Med.L**), amount of loan required, repayment period, surety name, etc. and they -

- a. have to attach their latest pay slips;
- b. have to mark a copy to their DDO (Society will also send a copy to their DDO);
- c. have to give an undertaking that they will submit hardcopy of the loan applications as early as possible after the lockdown;
- d. have to submit duly filled in signed hard copy of loan applications along with signatures from their DDOs immediately after the lock down.

Circulated to all the members of the society through notice board / website.